

**LONG TERM COLLECTION ARRANGEMENTS FROM SCHOOL – Please complete in full and sign**

Date arrangement to <b>Start</b>		<b>*If no end date this arrangement will be - until the school year end</b>
Date arrangement to <b>End *</b>		

<b>Child(ren's) Name(s)</b>		

<b>Full Name of Person and/or Company authorised to collect</b>	<b>Contact Telephone Number</b>	<b>Days authorised to collect – M, T, W, Th, F</b>	<b>After School Club - Days</b>

<b>Name (s)-</b>	<b>Home (tick)</b>	<b>The Belper (tick)</b>	<b>Other: -</b>
<b>Can walk alone to</b>			

<b>I give authorisation for my Child (ren) to be collected by the above named person(s)/company, including early school closure, and/or for them to walk home alone if applicable</b>	
<b>Parent/Guardian Signature</b>	

**Please note: -**

- School finishes at 3.20pm, Clubs finish at 4.30pm or times shown on letter. Late collected pupils automatically join Short Stay club and parents are charged accordingly, see website
- \*Should these arrangements change or stop, **parents/guardians are responsible for informing school & completing a new form if required**

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